

Entry Package

Citi Para Swimming World Series

FRA/Limoges 2024 Event



WELCOME

Hello NPC and welcome to the Citi Para Swimming World Series France 2024 that will be taking place in Limoges. We hope that this event will be one of the stepping stones to the Paralympics games Paris 24.

The Citi Para Swimming World Series France will be hosted by the Federation Française Handisport in partnership with World Para Swimming. Thank you in advance for wishing to enter this round of the Citi Para Swimming World Series.

Please take the time to read the entry package to ensure before proceeding that you have all the necessary information. If you have any further questions, please don't hesitate to contact : wps-teamservices@spartner-agency.com

Guislaine Westelynck – Sami El Gueddari – Paco Vigreux/ FRA LOC

1. GENERAL INFORMATION

1.1. Dates & General Information

Dates	
Entry Opening Date	14 March
Classification entry deadline	18 April
Entry deadline	9 May
Accreditation deadline	9 May
Training dates/times	4,5 and 6 of June
Classification dates	3,4,5 and 6 of June
Competition dates	7,8 and 9 of June

Contact list		
Main LOC	Alexandre Brun	alexandre-brun@hotmail.fr
LOC sport contact	Thomas Sarraudy	t.sarraudy@wpaparis23.com
Accreditation contact	Tom Vigreux	t.vigreux@wpaparis23.com
Accommodation, Catering and Transport	Cloé Furminieux	wps-teamservices@spartner-agency.com
Booking contact	Cloé Furminieux	wps-teamservices@spartner-agency.com
VISA application	Laura Grossiord	l.grossiord@wpaparis23.com
World Para Swimming contact	Nicole Burns	nicole.burns@worldparaswimming.org
World Para Swimming Classification contact	Franziska Zenk	franziska.zenk@worldparaswimming.org



1.2. General Conditions

- World Para Swimming (WPS) reserves full powers over the Citi Para Swimming World Series (referred to as ‘World Series Meet’) events.
- The French Federation Handi Sport Para Swimming Meet (referred to as ‘National Meet’) will be conducted in conjunction with, but under separate conditions to the Citi Para Swimming World Series.
- The Citi Para Swimming World Series competition shall be held under WPS Rules and Regulations – apart from any variations contained in these entry packages.
- Where WPS Rules do not provide (e.g., Health & Safety Regulations or Child Safeguarding Guidelines), the requirements of France shall apply.
- This Meet is a WPS Sanctioned Competition.
- WPS International Classifications will be offered.

1.3. Venue Overview

Venue Address

359 rue Aristide Briand

87100 LIMOGES

FRANCE

Venue

[L'AQUAPOLIS – Limoges](#)

The complex contains an Olympic-sized Swimming Pool with a total of 3000 seats for spectators and teams. The Diving Pool will be used for Swim-Down/Warm-Up during this competition.

- 50m Olympic Pool 10 lanes

- 25m Diving Pool 5 lanes



2. Traveling to Limoges

Plane

The nearest airports are:

Limoges Airport (Aéroport of Limoges Bellegarde) shuttles/transfers will be provided for delegations (package only) arriving at this airport for Limoges. The airport is about 10/20 minutes away from the Aquapolis centre.

Bordeaux Airport (33700 Mérignac), shuttles/transfers will be provided for delegations arriving at this airport for Limoges (package only). Bordeaux airport is approximately 3 hours by car from the Aquapolis Sports Centre.

Be aware that a direct flight for Limoges is running from Paris and London (Follow the link to see the regular flights : aeroportlimoges.com/destinations/destinations)

Train

- Limoges train station is approximately 8-10 minutes by car from the Aquapolis Sports Centre. shuttles/transfers will be provided for delegations arriving at this train station.
- Bordeaux train station is approximately 3 hours by car from the Aquapolis Sports Centre shuttles/transfers will be provided for delegations arriving at this train station.

For further information on booking trains to Limoges from Bordeaux train station please follow the link: [SNCF – booking](#)

You can also organize your transfer by train from Paris following the link below: [SNCF – booking](#)

Please note that if you arrive at an airport/station other than Bordeaux or Limoges, the organizer will not be able to provide transport. You will have to come to Bordeaux or Limoges by your own means to obtain transport, which will be paid for by the delegation.

Local Transport

The LOC assures you that you will be taken care of and accompanied from the moment you arrive at the airport and train station of Limoges or Bordeaux Merignac only.



AIRPORT & TRAIN STATION TRANSFER

- Transfers to and from Airports or Train stations of Bordeaux
- Transfers to and from Airport and Train stations of Limoges to be preferred.
- Transfers by private car, minibus or coach and adapted vehicle
- Welcome on arrival

Type of vehicle	1 or 2 people	3 to 5 people	6 people or more
Limoges Airport to Hotel (one way) ≈ 15min ride	45 EUR	40 EUR	35 EUR
Limoges Train Station to Hotel (one way) ≈ 5 – 10min ride	35 EUR	30 EUR	25 EUR
Bordeaux Airport or train station to Hotel (one way) ≈ 2h45 ride	450 EUR	250 EUR	200 EUR

To book transfers, please fill the transportation booking form.

3. Visas

NPC Team Visas

Your Visa will be: Short-Stay Visa (Tourist or Private Visit Visa, up to 3 months)

You can find some information on this website: Tourism | France-Visas.gouv.fr

Our organization can send you a "Letter of invitation" for your team, if you need it please write to : l.grossiord@wpaparis23.com as soon as possible.

Delays in obtaining visas are becoming increasingly long, so we suggest that you anticipate your requests as much as possible.



4. Accommodation

An accommodation package provided by Spartner Agency is available, along with transport for teams during the event for the following hotels in full-board catering, airport transport and VAT.

Please find on the following website, the presentation of the accommodation, transport and catering packages: www.wps-limoges-accommodation.com

1st Step: If you have never registered on this platform before, you need to create an account by filling in the registration form.

2nd Step: you will receive a registration request confirmation email

3rd Step: Once your access validated (within 24 hours, working days), you will receive an email with password creation link

4th Step: for full details regarding available accommodation solutions, use the search bar and enter the dates of your stay.

5th Step: Once you have made your choice of hotel and validated your basket, you will receive an email confirming your (Option) request, including an attachment containing a summary of the Option (NOT a proforma invoice).

6th Step: Once your option has been checked and validated by Cloé, the project manager, you will receive a second e-mail, this time validating the order, with the proforma invoice attached for payment within 7 days.

if you encounter any problems, please do not hesitate to contact Cloé at the following e-mail address: wps-teamservices@spartner-agency.com

Rate Cancellation Charges : Full charges apply from Monday 30th April 2024

5. Competition Fee

= 175 EUROS/person (Staff & athletes)

NPCs will be invoiced following final entry deadline for all entry fees.



6. Sport entries

6.1. Entries

All World Series entries must be submitted through the IPC SDMS online entry system to be accepted. Please find the link to the entry system [HERE](#).

All competitors who require classification must submit entries no later than 12:00 P.M C.E.T the 18th April 2024. Entries made after the classification entry deadline will not be considered for a classification slot, and incorrect entries may be rejected

All other World Series Entries: Entries for the Citi Para Swimming World Series competition shall be received no later than 12:00 P.M C.E.T on 9th May 2024. After this date, a surcharge of 100 euros will be added to your invoice. No more registrations will be accepted 14 days before the start of the competition.

Split Times, either intermediate distance or first leg of a relay race, are not acceptable for entry.

6.2. Competition Format and Schedule

- All Events will be competed as Multi-Classification (MC) events.
- All Events Heats in 10 lanes and Finals up to 8 lanes will be used.
- All Results will be determined by the highest points score utilising the World Para Swimming Point Scores 2024 – Long Course Events system.
- The competition schedule can be found in Appendix A and on the event page once live.
- The Following events are open for entry by both male and female swimmers and will be swum as separate male and female events:
- Morning: Multi Class Heats competing by classes (all classes can compete in all events)
- Afternoon: Multi-class A Youth and B finals (only for eligible classes as listed in the event program below)



Event Programme

Freestyle

- 50m S1 – S13
- 100m S1 - S14
- 200m S1 – S5 / S14
- 400m S6 - S14

Backstroke

- 50m S1 – S5
- 100m S1 – S2 / S6 - S14

Breaststroke

- 50m SB1 - SB3
- 100m SB4 – SB9 / SB11- SB14

Butterfly

- 50m S2 – S7
- 100m S8 - S14

Individual Medley

- 150m SM1 – SM4
- 200m SM5 – SM14

Relay

- *Mixed 4*50m medley 20pt relay*
- *Mixed 4*50m freestyle 20pt relay*
- *Mixed 4*100 freestyle S14 relay*
- *Mixed 4*100 medley S14 relay*
- *Mixed 4*100 freestyle 34 pt relay*
- *Mixed 4*100 medley 34 pt relay*
- *Mixed 4*100 freestyle 49pt relay*
- *Mixed 4*100 medley 49pt relay*



6.2.1. Heats

Heats will be seeded by entry time.

Heats will be conducted with the Citi Para Swimming World Series and Fédération Française Handisport Para-Swimming Meet heats combined within the Heats session. The result at the end of the heats will be on two different documents, one for the world series and one for the national event. All the athletes present in the heats will appear on the results of the national meet event but only the athlete inscribed on the world series via the SDMS will appear on the world series results.

Athletes will be placed in lanes according to the procedures below: assignment of lanes will be the fastest athlete placed in lane 4 (refer to WPS 10.10). The athlete having the second faster time is going to be placed on his left, then alternating the others to right and left in accordance with the submitted times. Athletes with identical times shall be assigned their lane positions by drawing within the aforesaid pattern.

6.2.2 Withdrawals

As per WPS Rules and Regulations, no withdrawals are possible after final entries, other than the case of a medical withdrawal.

6.2.3 Finals

The highest points scoring competitors in each event as determined by World Para Swimming Point Scores 2024 – Long Course Events will be eligible for the Finals.

Only internationally licensed and classified athletes can proceed to Finals.

Finals will be swam in the below order. WPS Point System will be used.

- World Series Final A (1-8 placed on points scores)
- World Series Youth Final (1-8 placed on points scores that are not in the A final)
 - - Where there are more than 5 entries on the youth category, there will be a Youth Final. Youth Final age group eligibility is 18 years old and under (Age at 31st December of competition year).
- World Series Final B (9-16 placed on points scores that are not involved in the Youth final)
 - B final will only be swam if 4 or more athletes are eligible for a B final Finals Priority order is outlined below:
- Where a swimmer has made the A finals and Youth Final, they will only be entered into



the A final. The A final will be prioritised over Youth and B final.

- Where a swimmer has made the B finals and Youth final, they will be only entered into the Youth Final. The Youth final will be prioritised over the B final

If necessary, a swim-off may be used to determine swimmers for an individual final, where point scores are equal, unless the swimmers are the same class then the fastest swimmer shall progress

Finals will be swum in the order of World Series Final A, World Series Youth Final, World Series Final B

Direct finals will be in place for events with 8 or less entries, as per the WPS Rules and Regulations 10.10.1.2.1. Except for the 50m Breaststroke and 150m Individual medley events to support development of a heat opportunity for lower class athletes.

6.2.4. Athlete Eligibility

All competitors must hold an active 2024 WPS license to be eligible to enter.

All athletes must have an International Classification of Review (R), Fixed Date Review (FDR) or Confirmed (C).

Any athlete on a New (N) status not undergoing classification in the competition may swim in heats and not progress to finals.

Should an entered swimmer not be able to complete the classification process, they will be removed from all entries in the competition.

. Athletes who have undergone international classification and allocated CNC or NE may not compete at either the World Series or National meet.

6.2.5. MQS

There will be no MQS required for entering this event.

6.2.6. Event Viability Criteria

World Series individual events will be considered viable if they have a minimum of four (4) eligible swimmers from two (2) National Paralympic Committees (NPCs) entered through the Entry by Name.

Events may be exempt from viability criteria with prior permission from World Para



Swimming.

In case an event is non-viable after final entries, the event maybe swum for performance only. NPCs will be informed about non-viable events after final entries.

There is no minimum event viability criteria for Relays.

6.2.7. Rules & Regulations

For all Citi Para Swimming World Series events, the current World Para Swimming Rules and Regulations apply. They can be found on the World Para Swimming website

Fines and technical protest fees as per WPS Rules and Regulations.

7. COMPETITION INFORMATION

7.1. Competition Venue

AQUAPOLIS SPORT CENTER: 359 Rue Aristide Briand, 87100 Limoges

Accessible car parking spaces are available on the top floor of the car park.

7.2. Training

Training will take place at Aquapolis Sports Centre on 4th – 6th May.

Training times will be confirmed as soon as possible after the end of the entry deadline

7.3. Technical Meeting = 6 of June (18h00 – 6:00 pm) Aquapolis

It is recommended that a representative from all clubs/countries with swimmers entered in this Meet to attend the Technical Meeting. Details of the time and location of the meeting will be confirmed as soon as possible. Teams are reminded to bring any tapping and starting devices and modified swimsuits for approval. The meeting presentation will be circulated to attending NPCs in advance of the meeting to prepare and submit questions prior to the meeting.



7.4. Warm-up & Swim-down

Competition Warm-up will take place in both the 10 lane x 50m Competition Pool and 5 lane x 25m Diving Pool. Additional warm-up & swim-down will take place in the 5 lane x 25m Dive Pool throughout each session.

7.5. Physio area, Race analysis

You may book a dedicated area for physio and/or race analysis (on the dedicated booking website). The area will be affected by order of booking. You will find more information and the booking form on the accommodation guidelines.

Physio are SPACE 3mx3 with chairs = **75 euros**

Race analysis space = **75 euros**

The use of ice bath needs to be confirmed.

7.6. Changing Rooms

There will be accessible changing rooms and toilets. Accessible changing rooms are available in the members' area through the turnstile and the leisure pool changing rooms. Accessible toilets are available in the member and Competition Pool changing areas. Please follow the venue's signage.

7.7. Call Rooms & Competition

Location of the call rooms will be published in due time. For heats and finals, swimmers must report to the first call-room in accordance with WPS Rules no later than fifteen (15) minutes prior to the published start time of their respective race.

Swimmers must report to the competition official in the call room for heats and finals and follow their instructions. It is the swimmer's responsibility to report on time.

Swimmers must enter the Call Room 'race ready' as under normal circumstances. They should remain in the Call Room until lead onto the pool deck for their race.

Coaches/chaperones will not be allowed in the call room area at any time, except for those swimmers with the relevant classification and exception code allowing Support Staff.

Regulations outlined in the World Para Swimming Rules and Regulations concerning swimwear will apply; swimwear (caps, goggles and swimsuits) must be from the approved list and will be checked in the Call Room. This regulation also applies for the swimmer engaged on the national meet except for the cap).



7.8. Competition Programme

The Competition Programme is available in Appendix A.

7.9. Sport Information Desk (SID)

A Sport Information Desk will operate at the competition venue on the days of competition, as well as during any scheduled training sessions. It is the primary and only point of distribution for all event-related information including the following:

- a. Official communication with teams;
- b. Official forms distribution (Relay Declaration Form, Protest Form, Medical Withdrawal Form);
- c. Liaison between teams and LOC / World Para Swimming;

The Sport Information Desk will be in the Reception of the Aquapolis center.

Please note, start lists for the NPCs will be via QR code with all the information online, no printed start lists will be available.

7.10. Accreditation

Accreditation passes will be issued via the IPC accreditation system through the following link [SDMS \(ipc-services.org\)](https://sdms.ipc-services.org).

Team Staff Accreditation will be charged at 175€ each (the entries fee is included on that price). NPCs will be invoiced following the final accreditation deadline for all team staff accreditations.

The deadline for submitting accreditation information is no later than 12:00 P.M on 9th May . Information on how accreditation will be received will be provided at a later stage.

Anyone who has lost their accreditation and needs to renew it must pay a fee of 20 euros to the accreditation centre.

7.11. Classification

This competition offers international classification for the following impairment types:

- Physical Impairment (PI) **3 – 6 of June**, Aquapolis, 359 Rue Aristide Briand, 87100



World Para Swimming will schedule athletes with a New or Review status complying with the below regulations.

An athlete will only be permitted to undergo International Classification if they:

- Are licensed with World Para Swimming following the relevant provisions in the World Para Swimming Rules and Regulations;
- Have been entered into the competition by the classification entry deadline;
- Have submitted Medical Diagnostics information (Medical Diagnostic Form and supporting documents) to the Sport Data Management System (SDMS) by the final entry deadline.

It is NPC's responsibility to enter the required events for Classification observation purposes for the athlete in the Entry by Name. Details of which events can be used for observation can be found at the following page on the WPS Website. Para Swimming Classification Rules - Info for NPC/NFs (paralympic.org).

Classification results will be published in venue only.

8. VICTORY CEREMONIES

Medals will be awarded to the:

- 3 highest World Para Swimming Point Scores 2024 – Long Course Events points scoring swimmers across the World Series A Finals competed in each Event. This Medal ceremony will be made on the field of play
- 3 highest World Para Swimming Point Scores 2024 – Long Course Events points Youth swimmers across the World Series Finals competed in each Event. Youth medallists may come from any final. This Medal ceremony will be made on the field of play

9. ANTI-DOPING AND MEDICAL INFORMATION

9.1. Anti-Doping

Competitors taking part in the Meet may be subject to random doping controls. They must ensure to always have their accreditation with them for identification purposes.

The Anti-Doping control/processes will be carried out in full accordance with the IPC Anti-Doping Code and the IPC Doping Control Agreement.

<https://www.paralympic.org/swimming/rules-and-regulations/anti-doping>



9.2. Medical Services at the Venue

On-duty lifeguards will be available at the Venue.

External medical assistance will be provided. Further information will be made available as soon as possible.

9.3. Insurance

Each NPC must ensure that all members of their delegation are appropriately insured, including coverage for travel, liability, accidents, and repatriation. All delegation members must have appropriate accident and health insurance accepted in order to compete. The LOC will provide only basic medical services in the venue.

No medical insurance will be provided to any of the participants. All participants are responsible for obtaining their own medical insurance (including Repatriation Coverage), and will be responsible for any medical expenses resulting from their participation in the event.

9.4. Medical Attention

The closest hospital to both Aquapolis Sports Centre and the accommodation providing Accident and Emergency services is: CHU LIMOGES, 2 Av. Martin Luther King, 87000 Limoges.

France primary emergency call service is 112. **9.5. COVID 19 Protocol**

There are currently no COVID 19 protocols required for travel to France. To avoid contracting COVID 19 you may adhere to the following:

- Wash your hands frequently and use hand sanitiser
- Social distance where possible

Please be aware that as the COVID 19 situation changes, the COVID 19 plan will be continuously reviewed and is therefore subject to change until the event. The LOC will communicate any changes. If you are required to test prior to leaving France, please email medical@handisport.org as early as possible to allow for testing arrangements.



Annexe.A

Provisional sports program

DAY 1	DAY 2	DAY 3
100 Freestyle M/F (S1-14)	150 IM M/F (SM1-4)	50 Backstroke M/F (S1-5)
50 Breaststroke M/F (SB1-3)	200 IM M/F (SM5-14)	100 Butterfly M/F (S8-14)
50 Butterfly M/F (S5-7)	50 Freestyle M/F (S1-14)	200m Freestyle M/F (S1-5, 14)
100 Backstroke M/F (S1-2, S6-14)	100 Breaststroke M/F (SB4-9, SB11-14)	400m Freestyle M/F (S6-13)
Mixed 4*100 Medley 49pt	Mixed 4*100 Freestyle S14	Mixed 4*50 Medley 20 pt
Mixed 4*100 Medley 34 pt	Mixed 4*100 Freestyle 34 pt	Mixed 4*100 Freestyle 49 pt
Mixed 4*100 Medley S14	Mixed 4*50 Freestyle 20 pt	

